


# AMELIA O'TOOLE


Art Department Assistant

## CONTACT

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## EDUCATION

**Royal Welsh College of Music and Drama, Cardiff**

September 2021 - July 2024

1st Class (Hons) B.A. in Design for Performance

**St. Paul's Catholic College, Burgess Hill**

September 2014 - July 2021

10 GCSEs and 3 A Levels:

Art, Maths, and Physics (A\*AB)

## SKILLS & INTERESTS

During my time at RWCMD I have developed my designing and making skills to a high standard. Please take a look at my website to see photo evidence of the following skills.

- Set and Production Design
- Scenic Art
- Set Decorating & Dressing
- Prop Making
- Model Making
- Proficient in Microsoft Suite, AutoCAD, SketchUp, Photoshop, Procreate, and Canva.
- Full clean UK Driving License

## REFERENCES

**Emily Ling Williams - Director**

[emilylingwilliams@gmail.com](mailto:emilylingwilliams@gmail.com)

07775001966

**Nick Burnell - It's My Shout**

[nick.burnell27@gmail.com](mailto:nick.burnell27@gmail.com)

07711334432

## PROFILE

I have recently graduated from RWCMD with a 1st Class BA (Hons) in Design for Performance and am starting my career in the Theatre, TV and Film industries. I enjoy working as part of a team, learning new methods, and participating in projects with clear communication and creative flair. I am resourceful and committed, ensuring every detail is exceptional as an art department assistant, set decorator, set dresser, and prop maker.

## PREVIOUS WORK

PRODUCTION DESIGNER: JUNE 2024 - JULY 2024

**It's My Shout Productions Ltd**

*BBC Roath Lock Drama Village/ Location Shooting*

- Working under the supervision of Nick Burnell, I was the Production Designer on the mockumentary 'The Hub' (Directed by Siwan Morris), one of eight short films to be broadcasted on BBC and S4C later this year. In this role, I managed a small art department, as well as acting as a stand-by art director, set decorator, and props master, when needed. I also managed the petty cash and expenditure in this role.

SET DESIGNER: DECEMBER 2023 - MARCH 2024

**RWCMD: A Very Expensive Poison by Lucy Prebble**

*Seligman Theatre, Chapter Arts Centre, Cardiff*

- Working with director Emily Ling Williams, I designed the Set and Puppets for this intriguing Richard Burton Company Production. Over a 12-week period, I successfully combined leadership and teamwork skills, collaborating with the production team to bring the director's vision to life, and achieved a first-class result.

CREATIVE WORKSHOP VOLUNTEER: SEPTEMBER - DECEMBER 2023

**Oasis Refugee Centre, Cardiff**

- Designing and leading co-creative workshops, I supported the clients in developing new artistic skills using mixed media, culminating in three unique wall tapestries for the centre.

CREATIVE ASSISTANT: SUMMER 2023 - PRESENT

**Registered Charity U CAN Spray, Sussex**

- I support the development of self-expression in young individuals and adults through fun and engaging street art and spray paint workshops at local festivals, schools, children's homes, and prisons.

DIGITAL MEDIA ASSISTANT: AUGUST 2019 - PRESENT

**Harmony at Home, Remote**

- I create and develop content across social platforms for this award-winning nanny agency, using my digital communication and creative skills in a part-time role. I mainly use Procreate, Canva, and Photoshop for this role.